

May 2008

The University of Arizona Police Department is pleased to present the 2007 Annual Report on our departmental operations. As the Chief of Police, I have found the University environment to be unique to the law enforcement profession. While our duties and responsibilities are no different from any other law enforcement agency, the approach that we take through our interaction with the community is what many departments aspire to achieve through "Community Oriented Policing."

The University of Arizona Police Department is a certified police agency by The Commission for Law Enforcement Accreditation, Inc. (CALEA) and provides law enforcement and security services to the campus community. Our Police Officers are fully state certified and have the same powers as any other Police Officer in the state. Our primary jurisdiction is the main campus and outlying university properties, including the Mount Graham International Observatory site near Safford. However, through established agreements, we also take action as needed and provide assistance to other law enforcement agencies in the areas adjacent to our jurisdiction.

We believe that to accomplish our mission of, "providing a secure atmosphere conducive to the education, research, employment and daily community lifestyles of the institution", we must work with and have the assistance of everyone on campus. All of our members have committed to serve the campus and fulfill our mission by being highly skilled and always acting in good faith. In return they ask all campus members to join with them to accomplish our mission through proactive efforts designed to address issues before they become police concerns.

The University is very fortunate to have and I am proud to be a part of, a department that is diverse, well trained and committed to excellence and integrity. Our employees are pro-active in helping resolve campus problems and concerns through involvement and contact with the community in which we serve.

I encourage you to visit our web site at www.uapd.arizona.edu to view current crime statistics and the daily resume. We are your "hometown police department" and together we are "Partners with Our Community".

It is hoped that this 2007 Annual Report will give you a brief insight to the activities of the UAPD, helping you understand our mission and providing you with information concerning our operations and personnel.

Sincerely,

Anthony Daykin
Chief of Police

The UAPD Mission Statement

The Mission of the University of Arizona Police Department is to provide a secure atmosphere conducive to the education, research, employment and daily community life styles of the institution. To accomplish this mission University Police Officers and employees of the department must be:

Unique in their operations;

Dedicated to the community in which they serve and live;

Aware of the cultural diversity and differences of individuals;

Fair and impartial while performing their duties

while maintaining continuing interaction and cooperation with the students, faculty, and staff of the University, the Tucson community and the balance of the Criminal justice system.

With the understanding that the challenges of law enforcement must always be met, the University of Arizona Police department has identified the following fundamental values that are the basis for the operation of our organization. Members of the University of Arizona Police Department value:

Unity of Mission

Respect

Positive Role Models

Consistent Impartiality

Productive Communication

Dignity and Fairness

Accountability

Honesty

Integrity

Fairness

The UAPD Organizational Structure

The University of Arizona Police Department consists of three (3) major divisions; Field Operations, Operations Support, and Business Affairs. The department is overseen by the Chief of Police and a Police Commander or Civilian Manager is assigned to each Division. The UAPD reports to the University of Arizona's department of Business Affairs Associate Vice-President.

Assignment of Command Personnel

Chief of Police –	Chief Anthony Daykin
Field Operations Division -	Commander Robert Sommerfeld
Operations Support Division –	Commander M. Kevin Haywood
Manager of UA Emergency Preparedness -	Commander Brian A. Seastone
Business Affairs Division –	Business Manager, Sr. Marlene Supco

Divisional Responsibilities

Field Operations Division

The Field Operations Division is responsible for the patrol, investigative, security functions of the department and our student employees known as Community Service Officers (CSOs). This division is the most highly visible division within the department with Police Officers and Police Aides patrolling the UA Main Campus and properties, Mount Graham International Observatory, responding to calls for service, investigating crimes, responding to accidents, and other emergencies and incidents on the campus twenty-four hours a day. UAPD responded to 15051 calls for service during 2007. This represents an increase of 17.9% from 2006.

Main campus is patrolled 24/7 by **29** Police Officers and **14** Police Aides assigned to the Field Operations Division. The Field Operations Division is also supplemented by members of the Operations Support Division. UAPD has one canine and handler on campus and another canine and handler assigned to the Counter Narcotics Alliance (CNA). The canine and handler assigned to campus provide explosive detection expertise while the other provides for narcotic detection with CNA.

The Investigations Unit (Detectives) consists of a Detective Sergeant and four (4) Detectives who are responsible for conducting in-depth investigations, background investigations, and assisting with dignitary protection.

The MGIO Unit is located approximately 120 miles northeast of Tucson, in Safford, Arizona and is comprised of four certified peace officers and three canines. This unit is responsible for the law enforcement and medical services to the International Observatory site, on top of Mt. Graham, at an elevation of 10,700 feet. Officers assigned to the unit are often the initial law enforcement response for the rest of the mountain due to their availability. They are frequently called upon to assist Graham County Sheriff's Department, United States Forest Service and the Arizona Department of Public Safety.

In addition to Police Officers, the department has uniformed student employees known as Community Service Officers (CSOs), who are responsible for assisting Police Officers and Police Aides. Their responsibilities include building lock-ups and openings, assisting Police Officers with patrolling the campus, reporting crimes, taking routine police reports and assisting the public by providing security escorts and key services.

Operations Support Division

The Operations Support Division is responsible for the support aspects of the department's operations and includes Communications, Records, Property & Evidence, Traffic Enforcement, Training, Crime Prevention and Accreditation.

Communications is the "heart of the department" as this is where calls for service are received and dispatched. In addition, the Communications section serves as the University's 9-1-1 center, and monitors hundreds of alarms throughout the campus. The dispatch center responded to over **52,640** inbound phone calls which included **6,621** 9-1-1 calls. The dispatch center also placed **13,226** outbound phone calls. The Dispatch Center authorized staff is nine (9) fulltime Dispatchers. The Dispatch Center is overseen by a Dispatch Supervisor and staffed 24/7.

Records personnel are responsible for the data entry, storage and archives for all police reports generated by the department other than internal investigations, personnel and other administrative reports. Records personnel provide copies of police reports to the courts, prosecutors, victims, insurance companies, and the public. In addition, Records personnel generate a number of reports to the Uniform Crime Reporting (UCR) System in Washington D.C. and provide official crime statistics to the department. The Records Section is staffed Monday-Friday during regular business hours by three (3) fulltime and one (1) part time records clerks.

Crime Prevention is everybody's responsibility at UAPD and officers provide the campus community with an expertise on crime prevention techniques and safety practices. To focus the department's crime prevention efforts a Sergeant is assigned to the crime prevention function along with two (2) Police Officers. Throughout the year various presentations on a wide variety of topics including alcohol abuse, DUI, sexual assault, personal and property security are provided to the campus community. During 2007 Crime Prevention officers conducted more than 150 presentations reaching an

estimated 10,000 faculty, staff and students. This area also oversees Special Event Management and the Public Information function of the department.

The Division is responsible for coordination of Special Events on campus requiring police department support such as sporting events, ASUA Spring Fling and other events throughout campus. The policing of special events such as football requires a coordinated effort between UAPD and local law enforcement agencies. A full time Office Specialist Senior is responsible for coordinating requests for UAPD and other law enforcement agency personnel to work Special Events. A total of 209 events were coordinated by UAPD during 2007 resulting in 8,561 billable hours.

The Traffic Unit of the Division is responsible for enforcement and education of traffic laws on University maintained streets. Four (4) motorcycle officers are assigned to main campus for traffic collision investigation and have received many hours of specialized training in collision investigation and reconstruction.

In addition to campus streets and roads, adjacent city streets that provide ingress and egress to the University for faculty, staff, student and visitors are also patrolled by the four assigned motorcycle officers. Motorcycle officers provide not only an enforcement element but stress traffic safety through education and safety presentations. Periodically officers audit campus streets to ensure proper signage and traffic flow patterns in order to promote traffic safety and awareness. A Sergeant is assigned to oversee the department's traffic operations.

The Traffic Unit Sergeant also coordinates all training of department personnel. Each year hundreds of hours of training are scheduled for department personnel including civilians. Training for Police Officers consists of legal updates, firearms, defensive tactics, investigation techniques, first aid, bicycle training, Incident Command, driving and traffic investigation and reconstruction along with a variety of other specialty training. Records, Dispatch, Police Aide, Community Service Officers and Administrative personnel receive training in first aid, records management, recruiting, traffic control, patrol techniques, emergency dispatching, stress management and Incident Command as appropriate to their job assignments.

The Property & Evidence component of the Division consists of two (2) civilian personnel who are supervised by the Operations Support Coordinator, a civilian position. This area is responsible for control and oversight of all evidence and other property of the department. This area operates Monday-Friday, 0630-1700 hours. After hour need is gained by call out of assigned personnel. Each week on Tuesday and Thursday from 0800-1100, the Property & Evidence Technicians provide fingerprint services to the public needing their fingerprints taken for a variety of reasons.

During 2007 Property & Evidence Technicians processed **5078** cases accounting for **13,450** pieces of property either entered as evidence, destroyed or returned to owners and over **2,700** persons were fingerprinted.

The Accreditation Manager is responsible for ensuring that the department remains in compliance with the standards established by the Commission on Accreditation for Law Enforcement Agencies, Inc. UAPD was first accredited in 1993, and since that time has received reaccredited status in 1996, 2000, 2003 and 2006. The department is required to undergo an in-depth on-site review every three years and is scheduled to be reviewed for re-accreditation in December of 2008. The Commander of the Operations Support Division is currently assigned this responsibility.

Business Affairs Division

The Business Affairs Division is responsible for the administrative functions of the department including budgeting, human resources, information technology, and clerical support.

The annual budget for the department is approximately \$4,900,000.00, and is managed by the Chief of Police supported by the Business Manager Senior and her staff of five (5).

The System Support Analyst is responsible for the maintenance of all UAPD computers, and coordination for all computer-related technical aspects of the department, including the UAPD web site.

The Human Resource function is responsible for the coordination of all hiring processes for the department, as well as maintenance of all UAPD personnel records, assisting employees with benefits and services and other human resources functions.

Manager for Emergency Preparedness

This position is responsible for coordinating, planning and communicating all activities related to the University's Campus Emergency Response Plan. The commander responsible for the management of campus emergency preparedness is responsible for the training and assistance to University personnel in emergency response planning.

During the past year table-top exercises, education, emergency plan development for Colleges and departments have been conducted in support of this training of personnel.

Employee Awards and Recognition

The department annually recognizes those employees who have provided exceptional service to the department and the university. Members of the department nominate the recipients of these awards. Selection is made by a panel comprised of members of the UA community.

Officer of the Year

Corporal Chris Scheopner

Employee of the Year

Beth Lopez

Police Aide of the Year

Police Aide Lead Andrea Sanders

Student Employee of the Year

CSO Jon Arnold

Division or Unit of the Year

Investigations Unit

Sergeant Mike Smith

Corporal Fil Barerra

Corporal Martin Ramirez

Officer Steve Mendoza

Officer Mario Leon

Officer Dana McReynolds

Departmental Goals

Effective long range goals and objectives help direct the department with planning and budget preparations. The following multi-year plan is the result of solicited input from Command Staff and all agency members.

Goal

1. Increase the Department's commitment to preparing for emergencies through:
 - a. Develop emergency plans for all buildings on campus (2005-2009)
 - b. Continue to be an active member of the UAPD CERT (ongoing)
 - c. Seek funding through Homeland Security for:
 - i. Radios
 - d. Identify a stand alone Emergency Operations Center

Goal

1. Improve retention of certified personnel through:
 - a. Enhancing opportunities to experience special assignments
 - b. Analyze salaries to ensure salary parity with local agencies every two years (2009-2011)

Goal

1. Increase the number of Dispatchers to facilitate two person coverage at all times (2005-2008)
2. Increase certified personnel through staffing analysis to meet increased service needs associated with:
 - a. Call Load Analysis
 - b. Campus construction projects

An increase in FTE is anticipated to be 12 from 2006-2010. Analysis is ongoing.

Goal

1. Replacement of capital equipment to include:
 - a. Maintain three (3) year rotation of marked police vehicles (2005-2009)
 - b. Develop replacement schedule for MTC's in police vehicles (2006-2010)
 - c. Develop replacement schedule for handheld radios (2007-2009)
 - d. Develop additional replacement schedules for department capital equipment (2007-2010)

This multi year plan will be reviewed in February of each year at a Command Staff meeting and may be revised at anytime.

Crime Statistics – Crimes Reported to UAPD 2007

Crime does not know the boundaries of an educational institution. The University of Arizona can and does experience the same types of crime as the City of Tucson, however not in the same proportions. The campus crime rate is much lower than in the city of Tucson.

Crime on campus continues to be theft and burglary. These are crimes of opportunity that in many cases can be prevented through simple crime prevention measures. The Department will accept "third person reports" and follow-up on these cases whenever possible. The report will be appropriately classified by the actual crime category.

The University believes a community that is well informed about the nature of its crimes is a safety conscious community. Not only is it the community's right to know the information included in this document--it is to their advantage to take the initiative to

enhance their own personal safety and become actively involved in the reporting of crimes and suspicious or unusual activities.

In October of each year UAPD is required to submit to the United States Department of Education campus certain crime stats that comply with the Crime Awareness and Campus Security Act of 1990. This report contains the most current year of crime stats and three preceding years for comparison. The report is published and distributed to all staff, students and prospective students. The Campus Crime and Security Report is maintained on the UAPD web site for viewing. For more information on the "Crime Awareness and Campus Security Act" you may go to the UAPD web site and click on (<http://www.campussafety.org/schools/cleryact>)

In addition to the Campus Crime and Security Report, UAPD maintains addition crime statistics based on all crimes reported to The University of Arizona Police Department. These statistics are maintained on the UAPD web site for viewing and are structured to facilitate comparison to past years. To access these statistics go to the UAPD web site at www.uapd.arizona.edu and click on the "Campus Crime Statistic" link.

Facts About the UAPD

DID YOU KNOW:

- UAPD has a staff of **106** personnel; **55** Police Officers, **16** Police Aides, **25** civilian staff and **10** student employees.
- UAPD is the only university police department in the nation to have received five accreditations from the Commission on Accreditation for Law Enforcement Agencies, Inc.
- UAPD has an explosives detection canine assigned to campus which was obtained from the Bureau of Alcohol, Tobacco and Firearms (ATF).
- UAPD serves a daily population of approximately **50,000** faculty, staff, students and visitors each day.
- UAPD responded to over **15000** calls for service
- UAPD made over **1386** misdemeanor and felony arrests made during the year.
- UAPD processed **13,450** pieces of property as either evidence, lost, found or safekeeping.
- UAPD makes available low cost vehicle steering wheel locks and bicycle U-locks. Has provided over **500** steering wheel locks and **200** bicycle locks.
- UAPD can etch your vehicle identification number (VIN) on your car windows with equipment provided by a grant through the AATA.

- UAPD continues to participate in deployments of the Southern Arizona DUI Task Force and has removed over **56** impaired drivers from the roadways over the past year.
- UAPD Police Aides unlock and lock more than **250** academic buildings each day to facilitate classroom access and University special events.
- UAPD has officers assigned as liaisons to UA Residence Halls, Fraternities and Sororities to facilitate crime prevention, personal safety and overall relationships with the department.
- Arizona Revised Statutes recognize UAPD officers as peace officers in the State of Arizona, providing the officers with full law enforcement authority within the State of Arizona. UAPD Police Officers are commissioned under the authority of the Arizona Board of Regents and certified by the Arizona Peace Officer Standards and Training Board (AzPOST).
- UAPD officers have the same power and authority as any other Police Officer in the State. Officers are required to maintain the same skills, training, and qualifications regardless of jurisdiction. In many cases, our officers receive extensive specialized training to better serve the university community.
- UAPD provides law enforcement services for football games at Arizona Stadium involving officers from UAPD, Tucson Police Department, Pima County Sheriff's Department, Oro Valley Police Department and Pima Community College Police Department and the Arizona Department of Public Safety.
- UAPD officers are required to attend eight hours of Continuing Officer Training every year to maintain peace officer certification in the State of Arizona.
- UAPD command staff has over **116** years of law enforcement experience with **82** years dedicated to campus law enforcement.
- On an average, each UAPD officer receives over **40** hours of training annually.
- All UAPD Command Staff are graduates of the Federal Bureau of Investigation National Academy (FBI NA). This is an executive-level three-month training at the FBI training facility in Quantico, VA. Less than one-half of one percent of all Police Officers in the United States are invited to attend the FBI NA.

Professional Standards

The department is responsible for investigating all complaints that are made against the department or its employees. The following is a summary of those professional standard investigations:

Type of Investigation	2007
Administrative	2
Citizen Complaints	0
Supervisor Resolutions	5
Board of Inquiries	2
Professional Standard	2
Disposition of Investigation	2007
Sustained	4
Not Sustained	0
Exonerated	2
Unfounded	1
Sustained in Part	0
Preventable (traffic accidents)	2
Supervisor Resolution	5
Not Responsible (traffic accidents)	2

Use of Force

In law enforcement, it is sometimes necessary for an officer to utilize force to subdue a suspect or protect others. By policy, UAPD officers are permitted to use *“that force that is reasonable and necessary”* in conjunction with their duties. Under our policy force is defined as *“any type of physical force that is directed toward another.”* This may include gentle physical restraint, the display or use less lethal weapons or the display or use of firearms. Below is a breakdown of those incidents by year.

Type of Force Used	2007
Firearm	23
Firearm Discharge	0
Impact Weapon	0
OC Spray	0
Canine	0
PepperBall	0
Empty Hand Control	29
Supplemental Restraint	1
Taser use or threat	17

